

**REGULAR MEETING MINUTES
BOARD OF ALDERMEN OF THE CITY OF CUBA, MISSOURI
TUESDAY – SEPTEMBER 1, 2020 – 6:00 P.M.
CUBA CITY HALL COUNCIL ROOM**

Mayor Leathers called the meeting to order. Aldermen present: Kevin Copling, Sam Black, Warren Graddy, and Curtis Holt. Aldermen absent: Debbie Martin and Jeff Bouse. Public Works Director present, Craig Bouse. City Attorney present: Lance Thurman. Police Chief present: Doug Shelton.

Mayor Leathers asked to remove #9 of the agenda (Chamber of Commerce). **Motion by Holt, seconded by Black, to approve the agenda as written with the removal of #9. Vote: Four ayes. Martin – absent. Bouse – absent.**

Motion by Black, seconded by Holt, to approve regular meeting minutes of August 18, 2020. Vote: Four ayes. Martin – absent. Bouse – absent.

Motion by Copling, seconded by Holt, to approve the executive session meeting minutes of August 18, 2020. Vote: Four ayes. Martin – absent. Bouse – absent.

Emergency Preparedness Director Report: Mr. Rodney Neff stated that sirens were not tested due to the weathers. He handed out a printout of weather service storm ready. It will recognize the things the city has done over the years, flood insurance, etc. It does not cost money; however, the city may have to purchase a second sign.

Neff stated that the cameras are working well, there is one location that could improve from more lighting or a better lens. Mayor Leathers stated that more lighting would be better and to have the Electric Dept work with that.

Public Works Director Report: Mr. Craig Bouse stated that Well #4 located at the ballpark needs a pump to waste valve that was budgeted at \$25,000 for the entire project. He received a bid from Flynn Drilling for the valve at \$13,550 and the Scada System from ECCO in the amount of \$12,408 (Total of \$25,958). The council is aware it is \$958 over budget. **Motion by Copling, seconded by Holt, to approve the Flynn and the ECCO bids for the pump to waste system. Vote: Four ayes. Martin – absent. Bouse – absent.**

Mr. Bouse announced that Jerry Montgomery will be out on FMLA beginning October 12 for 4-6 weeks for shoulder surgery.

Police Chief Report: Police Chief stated that he will have a vehicle on seizure ready to put out for bid when Craig Bouse has his items to put out for bid. Mayor Leathers asked that Craig work the Police on a reserve.

Mayor Leathers inquired on how Officer Friedmann is doing and if he working on the nuisance complaints. Police Chief Shelton stated he is.

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Alderman Copling inquired on the canine. Police Chief stated he just got back from Mississippi getting nationally certified. He is now on evenings and was used last night.

Motion by Black, seconded by Graddy, to pay the bills as presented. Vote: Five ayes. Martin – absent. Bouse – absent.

Street Committee Recommendations: Alderman Black stated they received the Request For Qualifications (RFQ) on engineers for the Oak Hill curb and gutter project. They received two bids: Archer – Elgin and Meco. Alderman Black recommend to use Archer Elgin due to their street expertise. **Motion by Black, seconded by Graddy, to use Archer-Elgin Engineers for the Oak Hill curb and gutter project. Vote: Four ayes. Martin – absent. Bouse – absent.**

P&Z Recommendations: Ms. Annalee Williams stated the committee had a meeting. There was no one in attendance to oppose the RV clarification that it should not be used as living quarters in the City of Cuba. Attorney Thurman asked for the Ordinance on the September 15 meeting for the 2nd and final reading.

Covid policy Discussion: Mayor Leathers wanted to discuss the meeting protocol as he wished this to be the last closed meeting. He stated that three aldermen brought forth concerns for meetings. Alderman Graddy stated there does need to be guidelines. He feels if someone wants to be on the agenda they can social distance. Alderman Copling believe that all should wear a mask and social distance. Alderman Holt stated that the council should set the example. They ask customers to wear a mask when they come into City Hall and the council should set the same rules for themselves. Alderman Black stated the CDC guidelines are to wear a mask or socially distance by 6 feet. Black would be in favor of socially distancing. Black did state that cameras would have to be updated as they are hard to hear. City Clerk Nash will reach out to Angie Tutterrow for her expertise on the audio. Attorney Thurman mentioned that the council could pass an ordinance to give the mayor the authority to raise or lower the levels of participation for the meetings and to make decisions on operations. The ordinance will be put on the next agenda. City Clerk Nash ask if the Emergency Manual goes into effect as pandemic is mentioned in the manual. Thurman thought the ordinance would be better. Ms. Annalee Williams inquired on Recklein. **Motion by Graddy, seconded by Copling, to put the ordinance on the agenda for the next meeting and to have the Mayor act concurrently. Vote: Four ayes. Martin – absent. Bouse – absent.**

Mayor Leathers stated that all meetings, including committee meetings will require 6 ft of socially distancing and will be required to wear masks upon entering and exiting the building.

Mayor Leathers stated that everyone received an email regarding employee covid practices which he stated are relatively common. If you are sick stay home, etc. City Clerk Nash stated that when she sent the email she took most of the information from Crawford Electric policy as they are similar to us and it was really good. She asked for backing from the council as she has received calls from different employees/supervisor when they have been sick or exposed and there was a consistent guideline to follow. Nash is concerned at the possibilities of an entire

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department being quarantined. Mayor Leathers stated that she can use those guidelines that she circulated to the council through email. Nash asked about the portions that she highlighted and how should that be handled, for example: City Hall is required to wear masks when with a customer and in turn we ask the customer to wear a mask. She asked if that was to be consistent in all departments? What about the police station and public works. Mayor Leathers stated that Police Chief Shelton can make his own determinations at the PD. Leathers went on to say that Public Works is already limiting their exposure to the public. They need to keep doing that. There will be no mandate in the field, and he will not put a mandate on the police station. Only what City Hall does.

Motion by Holt, seconded by Graddy, to have the first reading of Bill No. 1956 by caption only. Vote: Four ayes. Martin – absent. Bouse – absent. City Clerk Nash read Bill No. 1956 – An ordinance authorizing the Mayor of the City of Cuba, Missouri, on behalf of said city, to enter into an agreement with University of Central Missouri and Missouri Highways and Transportation Commission to accept a grant for child passenger safety (CPS) enforcement campaign in 2020. **Motion by Graddy, seconded by Holt, to approve the first reading of Bill No. 1956. Roll call vote: Copling- yes, Holt -yes, Graddy -yes, and Black -yes. Martin – absent. Bouse – absent.** **Motion by Graddy, seconded by Holt, to have the second reading of Bill No. 1956 by caption only. Vote: Four ayes. Martin- absent. Bouse – absent.** City Clerk Nash read Bill No. 1956 a second time. **Motion by Holt, seconded by Black, to approve the second reading of Bill No. 1956. Roll call vote: Black -yes, Graddy -yes, Holt -yes, Copling – yes. Martin – absent. Bouse – absent.** Mayor Leathers declared Bill No. 1956 becomes Special Ordinance No. 786 this 1st day of September 2020.

Motion by Black, seconded by Holt, to have the first reading of Bill No. 1957 by caption only. Vote: Four ayes. Martin – absent. Bouse – absent. City Clerk Nash read Bill No. 1957 – An ordinance authorizing the Mayor of the City of Cuba, Missouri, on behalf of said city, to enter into a contract for tree trimming services. **Motion by Holt, seconded by Graddy, to approve the first reading of Bill No. 1957. Roll call vote: Copling -yes, Holt -yes, Graddy - yes, and Black – yes. Martin – absent. Bouse – absent.** **Motion by Black, seconded by Graddy, to have the second reading of Bill No. 1957 by caption only. Vote: Four ayes. Martin – absent. Bouse – absent.** City Clerk Nash ready Bill No. 1957 a second time. **Motion by Black, seconded by Graddy, to approve the second reading of Bill No. 1957. Roll call vote: Black – yes, Graddy – yes, Holt -yes, Copling -yes. Martin – absent. Bouse – absent.** Mayor Leathers declared Bill No. 1957 becomes Special Ordinance No. 787 this 1st day of September 2020.

Mayor Leathers showed off the Chamber award for beautification for the Christmas on the Commons. Nick Sanazaro, Annalee Williams and Dr. Sean Siebert wanted to house the award at City Hall and Leathers thanked them again. Ms. Annalee Williams stated that they have already ordered the lights for this year.

Alderman Holt wanted to state that the newspaper last week made it sound like he knew about the filtration at Green Farms and Holt set the record straight that he did not. He simply asked the question and he stated what he was told. He is not the expert on the matter and did not think the

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newspaper accurately reflected that. Dr. Sean Siebert backed Alderman Holt on that and also stated that he sent an email to CFP on why Green Farms was contacted on the matter as well.

Ms. Annalee Williams stated that the white building on Smith Street has a window out and it is posing a danger. Attorney Thurman stated the city should board up the window to make it safe and reach out to the owner.

Motion by Graddy, seconded by Holt, to go into executive session pursuant to RSMo 610.021 section 2) real estate. Roll call vote: Copling- yes, Holt -yes, Graddy – yes, and Black -yes. Martin – absent. Bouse – absent.

Mayor Leathers called a two-minute recess prior to convening in executive session.

Actions of executive session:

Attorney Thurman stated that the council met in closed session to discuss real estate and no final action was taken.

Motion by Graddy, seconded by Holt, to go back into regular session. Roll call vote: Copling -yes, Holt – yes, Graddy – yes, Black -yes.

Alderman Copling asked if the ladies at City Hall has to wear a mask then why doesn't Public Works or the Police Station. Mayor Leathers would hope public works and police would follow.

Motion by Graddy, seconded by Black, to adjourn. Vote: Four ayes. Martin – absent. Bouse – absent.

Christine Nash, City Clerk