

**REGULAR MEETING MINUTES  
BOARD OF ALDERMEN OF THE CITY OF CUBA, MISSOURI  
TUESDAY – SEPTEMBER 22, 2020 – 6:00 P.M.  
CUBA CITY HALL COUNCIL ROOM**

Mayor Leathers called the meeting to order. Aldermen present: Kevin Copling, Sam Black, Warren Graddy, Debbie Martin and Curtis Holt. Aldermen absent: Jeff Bouse. Public Works Director present, Craig Bouse. City Attorney present: Lance Thurman. Police Chief present: Doug Shelton.

**Motion by Holt, seconded by Black, to approve the agenda. Vote: Five ayes. Bouse – absent.**

**Motion by Graddy, seconded by Holt, to approve the regular meeting of September 1, 2020. Vote: Four ayes. Martin – abstain. Bouse – absent.**

**Motion by Black, seconded by Graddy, to approve the executive meeting minutes of September 1, 2020. Four ayes. Martin – abstain. Bouse – absent.**

**Citizens participation:** Mayor Leathers recognized Mar-Bal on their 50<sup>th</sup> anniversary and declaring through proclamation that 9/22 is Mar-Bal day.

**Public Works Director Report:**

PW Director Bouse presented an invoice from Capital Material for \$23,964.64 for the hot mix on the Rt. 66 shoulders. **Motion by Black, seconded by Copling, to approve the invoice. Vote: Five ayes. Bouse – absent.**

PW Director presented bids for concrete this fiscal year.

Haven Material (6 bag) - \$103.60

Halbert (6 bag) - \$110

**Motion by Copling, seconded by Black, to award the concrete bid to Haven Materials. Vote: Five ayes. Bouse – absent.**

PW Director presented bids for the tree trimming on Mapleshade.

Brown Tree Service - \$24,850

**Motion by Black, seconded by Martin, to award the tree trimming bid to Brown Tree Service for \$24,850. Vote: Five ayes. Bouse – absent.**

Alderman Copling inquired if the smoking of the lines has been done as he would like it done by the next meeting. In addition, Alderman Copling asked for copies of the flash drive on the sewer study. Copling would like to get moving on the sewer project.

Alderman Martin inquired to PW Director Bouse if there is plans to repair Mueller Drive. Bouse stated it is on the patch agenda. Martin also asked about the cellar door at the Historical Society. PW Bouse is unsure on that. They will have to come up with a plan.

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Mayor Leathers stated that PW Director Bouse is working with Missouri Rural Water to find a starting point on the sewer project. The flow meters need to be put in and the manholes are done. Leathers asked that Bouse bring in updates for each meeting on what is going on. Alderman Martin agreed that the public deserves to know what the sewer plan is.

Alderman Black stated that he would like to see only one water/sewer employee checking the wells at a time. Copling agreed. PW Director Bouse stated that it's been discussed to split up the department. (\*Note: the department is not split up, it is a waterworks fund, with three departments: water, sewer, treatment plant; however several years back the council decided to only have one supervisor for water/sewer instead of a water super and sewer super).

PW Director Bouse stated the mapping that was a trial basis is working well and he would like to move forward with it at \$45/month. **Motion by Graddy, seconded by Holt, to approve the mapping at \$45/month. Vote: Five ayes. Bouse – absent.**

**Police Chief Report:** Police Chief Shelton put out via email to eleven companies a Request for Qualifications on the architecture for a new police station. The Police Committee will conduct interviews the week of October 13<sup>th</sup> and then they will bring a recommendation to the council. Police Chief passed out copies to the Mayor and Board of Aldermen.

Police Chief Shelton stated that Roger Armstrong has resigned to take another position with advancement, and they would like to put an ad for a new officer in the newspaper for an entry level position. **Motion by Black, seconded by Holt, to put an entry level position in the newspaper for hire. Vote: Five ayes.**

**Motion by Graddy, seconded by Black, to accept the resignation of Roger Armstrong. Vote: Five ayes. Bouse – absent.**

Police Chief Shelton would like the council approve to purchase 15 Anti-microbial laptops for \$120,000(ish) from Peace Maker Technologies that are CARES act eligible (reimbursable) and if the Crawford County committee does not approve the reimbursement, the company will reimburse the money when the city returns the laptops (Shelton will get in writing and have the attorney look at the fine print). **Motion by Copling, seconded by Black, to get the final price and purchase with the understanding of getting reimbursed through the CARES act money or the PD can return the items. Vote: Five ayes. Bouse – absent.**

Police Chief Shelton stated there is a \$10,000 grant for body armor that needs to be signed and turned in by 9/25. He is asking for authorization to sign and then have the ordinance at the next meeting, 10/6. **Motion by Black, seconded by Graddy, to approve the mayor's signature on the grant for the police dept. Vote: Five ayes. Bouse – absent.**

Police Chief Shelton purchased mobile radios last year. There is a communication issue and it was not fixed 100%. The problem is with the communication center's equipment. They have been temporarily put on different channel. Shelton has budgeted \$25,000 to fix it; however, they

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received a quote for \$8,478.08 from A&W for the mobile radios in the vehicles. **Motion by Martin, seconded by Graddy, to approve the quote from A&W for \$8,478.08. Vote: Five ayes. Bouse – absent.**

Mayor Leathers stated he would like the police to give nuisance updates at the council meetings. Chief Shelton stated that Darren Dake tried to call Ms. Schwent. Progress is being made. Officer Yates is working on the owner cleaning up the mess. The empty lot is undeveloped; therefore, he doesn't have an answer for that. Alderman Martin asked if the city has exercised their authority regarding the new ordinance. Shelton stated that they have written tickets and the judge gave time. Alderman Martin stated the city has wasted a lot of time if we cannot enforce it. Mayor Leathers stated there are a couple of houses that are condemned and if we need to knock them down then we should do it. Holt agrees.

**Motion by Holt, seconded by Graddy, to pay the bills as presented. Vote: Five ayes. Bouse -absent.**

**Motion by Graddy, seconded by Holt, to have the second reading of Bill No. 1936 by caption only. Vote: Five ayes. Bouse – absent.** City Clerk Nash read Bill No. 1936 – An ordinance amending Section 25-201(c ) (1) (B) of the Cuba City Code clarifying recreational vehicles shall not be allowed to be used as living quarters in the City of Cuba Missouri. **Motion by Black, seconded by Martin, to approve the second reading of Bill No. 1936. Roll call vote: Graddy – yes, Copling – yes, Martin -yes, Holt -yes, and Black -yes. Bouse – absent.** Mayor Leathers declared Bill No. 1936 becomes General Ordinance No. 1178 this 22<sup>nd</sup> day of September 2020.

**Motion by Black, seconded by Martin, to have the first reading of Bill No. 1958 by caption only. Vote: Five ayes. Bouse – absent.** City Clerk Nash read Bill No. 1958 – An ordinance authorizing the declaration of an emergency by the mayor due to the coronavirus and authorizing temporary protocols and practices for the city during the state of emergency. **Motion by Black, seconded by Graddy, to approve the first reading of Bill No. 1958. Roll call vote: Graddy - yes, Copling -yes, Martin -yes, Holt -yes, Black -yes, and Bouse – absent. Motion by Graddy, seconded by Black, to have the second reading of Bill No. 1958 by caption only. Vote: Five ayes. Bouse – absent.** City Clerk Nash read Bill No. 1958 a second time. **Motion by Graddy, seconded by Black, to approve the second reading of Bill No. 1958. Roll call vote: Black -yes, Holt -yes, Martin -yes, Copling -yes, Graddy -yes, and Bouse – absent.** Mayor Leathers declared Bill No. 1958 becomes Special Ordinance No. 788 this 22<sup>nd</sup> day of September 2020.

**Motion by Copling, seconded by Graddy, to have the first reading of Bill No. 1959 by caption only. Vote: Five ayes. Bouse – absent.** City Clerk Nash read Bill No. 1959 – An ordinance authorizing the mayor of the City of Cuba, Missouri, on behalf of said city, to enter into an agreement with Nuso LLC for telephone services. **Motion by Graddy, seconded by Black, to approve the first reading of Bill No. 1959. Roll call vote: Graddy -yes, Copling - yes, Martin -yes, Holt – yes, Black -yes, and Bouse – absent. Motion by Black, seconded by Holt, to have the second reading of Bill No. 1959 by caption only. Vote: Five ayes. Bouse –**

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**absent.** City Clerk Nash read Bill No. 1959 a second time. **Motion by Black, seconded by Graddy, to approve the second reading of Bill No. 1959. Roll call vote: Black -yes, Holt – yes, Martin -yes, Copling -yes, Graddy -yes, and Bouse – absent.** Mayor Leathers declared Bill No. 1959 becomes Special Ordinance No. 789 this 22<sup>nd</sup> day of September 2020.

Mayor Leathers called an incentives meeting on October 6, 2020 at 5:00 p.m. in Cuba City Hall.

Alderman Copling stated that the park board had a meeting on Monday. They need \$100,000 to complete the slash park project and he would like the council to contribute that amount from capital improvement tax money to them. Mayor Leathers would like to see this project get done. Alderman Martin stated the original bid was for 900+ sf and this new bid seem to cover more square feet. Martin supports the bigger size, but thinks the city should do what was originally bid and then add on the next year(s). Martin is concerned that even with taking \$100,000 from capital improvement it will deplete the park board tax retained earnings. Alderman Copling asked PW Director Bouse if he contacted the other company with the larger bid info. Bouse stated that he only contacted Capri (the original awarded bid company) and stated they will utilize the kid pool pump but it will still take more money. Attorney Thurman asked if this is what was asked in the bid, as he is concerned when you change the specs. Mayor Leathers stated that we need to stay with the original bid specs. Mayor Leathers asked to table and have a park board meeting.

Alderman Copling stated the old firehouse that is connected to City Hall is in bad shape. He would like to have Joe Miller let us know if the building is structural sound. Mayor Leathers asked that he have a structural engineer look at it.

Alderman Copling stated the sound is bad for council meeting recordings because of the echo problem in the room. City Clerk Nash stated that we now have a new camera tonight (Ms. Angie Tutterrow was in the audience monitoring the new sound).

City Clerk Nash stated that as of September 1, 2020 the city could opt for a tax deferral and then pay back next year. No employee's showed an interested, so no changes were made.

City Clerk Nash stated the credit card fee waiver ended and asked if the council would continue to waive the fees to keep foot traffic in city hall low. **Motion by Copling, seconded by Holt, to waive credit card fees until the first meeting in November. Vote: Five ayes. Bouse – absent.**

**Motion by Graddy, seconded by Holt, to go into executive session pursuant to RSMo 610.021 section 1) litigation; 2) real estate; and 3) personnel – hiring, firing and/or promoting of particular employee(s).**

Mayor Leathers called a five-minute recess prior to convening in executive session.

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Actions of executive session:

Attorney Thurman announced: Legal advice and discussion of real estate and personnel were discussed and no final action was taken.

**Motion by Graddy, seconded by Black, to go back into open session. Roll call vote: Graddy – yes, Copling -yes, Martin -yes, Holt -yes, Black -yes, and Bouse – absent.**

**Motion by Graddy, seconded by Holt, to adjourn. Vote: Five ayes. Bouse – absent.**

Christine Nash, City Clerk