

**REGULAR MEETING MINUTES  
BOARD OF ALDERMEN OF THE CITY OF CUBA, MISSOURI  
THURSDAY- NOVEMBER 5, 2020 – 6:00 P.M.  
CUBA CITY HALL COUNCIL ROOM**

Mayor Leathers called the meeting to order. Aldermen present: Kevin Copling, Debbie Martin, Curtis Holt, and Sam Black. Aldermen absent: Warren Graddy and Jeff Bouse. Public Works Director present, Craig Bouse. City Attorney present: Lance Thurman. Police Chief present: Doug Shelton. Police Captain Ben Scharfenberg present.

**Motion by Holt, seconded by Black, to approve the agenda as written. Vote: Four ayes. Two absent.**

**Motion by Martin, seconded by Black, to approve the regular meeting minutes of October 20, 2020. Vote: Four ayes. Two absent.**

**Motion by Black, seconded by Holt, to approve the executive session meeting minutes of October 20, 2020. Vote: Four ayes. Two absent.**

**Citizens participation:** Mayor Leathers congratulation and proclaimed Oct 20, 2020 to honor Versa Tags for their 50<sup>th</sup> anniversary. Mr. and Mrs. Garden thanked the council, told their story, and expressed their gratitude for the recognition.

**Chamber Christmas Parade and road closures:** Dr. Sean Siebert stated that the Chamber of Commerce will hold their parade at 5:00 p.m. on December 5<sup>th</sup>. The parade will start at Wagon Wheel and end at the Peoples Bank on Route 66; where the toy donation will take place. Immediately after, the tree lighting will take place in the Recklein Commons area. Dr. Seibert stated that Recklein is rented that night by a private individual; and he thanked Leslie Hageman with City Hall for working with both parties to make this date happen. **Motion by Black, seconded by Holt, to allow the necessary road closure for the parade and ceremony.** Alderman Copling would like to see a city truck and see the mayor in the parade. Mayor Leathers stated that he will have his own float and if someone wanted to donate their time to drive a city truck, he thinks that would be great. **Vote: Four ayes. Two absent.**

**Emergency Preparedness Director Report:** Mr. Rodney Neff stated that all the sirens worked on Tuesday when they were tested. Neff was contacted by the Weather Service and Cuba is now Storm Ready Certified. There will be a sign to recognize the certification at City Hall. Finally, Neff stated that all cameras are working. He did have an issue behind Recklein. In addition, he will be adding two more cameras at Hood Park from another city location.

**Public Works Director Report:** Mr. Craig Bouse looked at the history museum door and decided to fix the bracing underneath. This will give access in and out and will be safe; although the last step is tall. This is not associated with any costs. Alderman Martin stated this is fine to try and see if it works.

C. Bouse asked for council permission to move on the next bidder on the Theresa/Beldon area tree trimming bid; as the awarded bidder, Woodruff LLC, has send notification that he will not

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be able to do the job. The next bid was from AAA Tree Trimming in the amount of \$18,000. **Motion by Black, seconded by Holt, to approve the bid from AAA Tree Trimming in the amount of \$18,000 for the Theresa/Beldon tree trimming area. Vote: Four ayes. Two absent.**

Bouse stated that he would like permission to put out for surplus bid old items in the shop as some point. **Motion by Black, seconded by Martin, to allow Craig Bouse to put items out for surplus bid. Vote: Four ayes. Two absent.**

Bouse stated that Green Farms would like to add on and the city will need to purchase another transformer. **Motion by Copling, seconded by Black, to go out for bids on a transformer for Green Farms.** Discussion: Alderman Black stated that the city needs to do something so they are not paying for high costs of transformers to all industry. City Clerk Nash stated (per her email she sent out), that in the past there was a meter service charge of \$50/month or \$100/month depending on the size of the meter; to collect as to keep the cost associated with high end industry costs down. Mayor Leathers stated he would like to have the electric committee to get together. **Vote: Four ayes. Two absent.**

Alderman Black inquired on the status of Oak Hill. Public Works Direction Craig Bouse stated that he will get with Cameron at Archer Engineering.

**Tree Trimming Bids – E. Grand area:** Mayor Leathers presented the council with the two bids for tree trimming in the East Grad area.

AAA Tree Trimming - \$9,500

Brown Tree Trimming - \$13,200

**Motion by Copling, seconded by Black, to accept the bid from AAA Tree Trimming in the amount of \$9,500. Vote: Four ayes. Two – absent.**

**Police Chief Report:** None.

Alderman Copling inquired on the K9 unit and how the dog is doing. Police Chief Shelton stated that they are using the K9 and are having good luck with him. Alderman Copling would like a quarterly report.

**Police Committee Report:** Alderman Black stated the Police Committee (Black and Jeff Bouse) and the mayor met to discuss the RFQ for the proposed police station. The committee has decided to go with Archer Engineering. **Motion by Copling, seconded by Black, to select Archer Engineering for the Police Station project.** Alderman Martin asked if this would be a discussion before starting anything as she believes there is a lot to talk about. Mayor Leathers stated that a special council meeting would be had to discuss. **Vote: Four ayes. Two absent.**

Mayor Leathers stated that normally there is only one council meeting in December and it is set tentatively for December 15.

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**Fairground camping at Hood Park:** Public Works Director Bouse and Electric Supervisor Bob Bowen looked at the area and decided that with what the city has, only 50 campers would be safe. Mayor Leathers stated that perhaps the city can make the area larger. Bouse stated that would cost thousands of dollars. Alderman Copling suggested the Fair Board look into it as they may put money into an expansion. Alderman Black stated that he believes the Fair would have to pay for an expansion as that is the only time campers are allowed. Mayor Leathers would like to table as they have until next summer to decide. He will talk with Shane Staples.

**Motion by Black, seconded by Martin, to pay the bills as presented and to add \$390 to Drip Dry Pressure for power washing the Visitor Center. Vote: Four ayes. Two absent.**

**Fund Balance Transfers and Budget Revisions as of September 30, 2020. Motion by Black, seconded by Holt, to approve the fund balance transfers and budget revisions as of 09/30/20. Vote: Four ayes. Two absent.**

**Incentive Resolution Discussion:** Mayor Leathers stated this is the phase one of the incentives that is being proposed. The changes are as follows: 14% abatement for three years. To qualify there will be a minimum of 10 jobs and a capital investment of \$250,000. Monitoring of this quarterly by Dr. Seibert and records kept at City Hall. This will be on the agenda for the next meeting.

**Motion by Holt, seconded by Black, to have the second reading of Bill No. 1967 by caption only. Vote: Four ayes. Two absent.** City Clerk Nash read Bill No. 1967 – An ordinance authorizing the mayor of the City of Cuba, Missouri, on behalf of said city, to enter into a contract with Chris Durham and Vicki Durham for the sale of real estate. **Motion by Holt, seconded by Black, to approve the second reading of Bill No. 1967. Roll call vote: Copling -yes, Martin – yes, Black -yes, Holt -yes, Graddy – absent, Bouse – absent.** Mayor Leathers declared Bill No. 1967 becomes Special Ordinance No. 797 this 5<sup>th</sup> day of November 2020.

**Motion by Martin, seconded by Holt, to have the second reading of Bill No. 1968 by caption only. Vote: Four ayes. Two absent.** City Clerk Nash read Bill No. 1968 – An ordinance amending Chapter 6, Article III Section 6-65 of the Cuba City Code relating to the International Building Code. **Motion by Black, seconded by Copling, to approve the second reading of Bill No. 1968. Roll call vote: Holt -yes, Black – yes, Martin – yes, Copling -yes, Graddy – absent, Bouse – absent.** Mayor Leathers declared Bill No. 1968 becomes General Ordinance No. 1182 this 5<sup>th</sup> day of November 2020.

**Motion by Black, seconded by Martin, to have the second reading of Bill No. 1969 by caption only. Vote: Four ayes. Two absent.** City Clerk Nash read Bill No. 1969 – An ordinance amending Chapter 6, Article III Section 6-65 of the Cuba City Code relating to the National Electric Codes. **Motion by Holt, seconded by Black, to approve the second reading of Bill No. 1969. Roll call vote: Copling -yes, Martin -yes, Black -yes, Holt -yes, Graddy – absent, Bouse -absent.** Mayor Leathers declared Bill No. 1969 becomes General Ordinance No. 1183 this 5<sup>th</sup> day of November 2020.

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**Motion by Black, seconded by Holt, to have the second reading of Bill No. 1970 by caption only. Vote: Four ayes. Two absent.** City Clerk Nash read Bill No. 1970 – An ordinance amending Chapter 6, Article III Section 6-65 of the Cuba City Code relating to the International Mechanical Code. **Motion by Holt, seconded by Martin, to approve the second reading of Bill No. 1970. Roll call vote: Holt -yes, Black -yes, Martin -yes, Copling -yes, Graddy – absent, and Bouse -absent.** Mayor Leathers declared Bill No. 1970 becomes General Ordinance No. 1184 this 5<sup>th</sup> day of November 2020.

**Motion by Martin, seconded by Holt, to have the second reading of Bill No. 1971 by caption only. Vote: Four ayes. Two absent.** City Clerk Nash read Bill No. 1971 – An ordinance amending Chapter 6, Article III section 6-65 of the Cuba City Code relating to the International Plumbing Code. **Motion by Black, seconded by Martin, to approve the second reading of Bill No. 1971. Roll call vote: Copling -yes, Martin -yes, Black – yes, Holt -yes, Graddy - absent, and Bouse – absent.** Mayor Leathers declared Bill No. 1971 becomes General Ordinance No. 1185 this 5<sup>th</sup> day of November 2020.

**Motion by Holt, seconded by Black, to have the second reading of Bill No. 1972 by caption only. Vote: Four ayes. Two absent.** City Clerk Nash read Bill No. 1972 – An ordinance amending Chapter 6, Article III Section 6-65 of the Cuba City Code relating to the International Fuel Gas Code Adoption. **Motion by Black, seconded by Martin, to approve the second reading of Bill No. 1972. Roll call vote: Holt -yes, Black -yes, Martin -yes, Copling -yes, Graddy – absent, and Bouse – absent.** Mayor Leathers declared Bill No. 1972 becomes General Ordinance No. 1186 this 5<sup>th</sup> day of November 2020.

**Motion by Black, seconded by Martin, to have the second reading of Bill No. 1973 by caption only. Vote: Four ayes. Two absent.** City Clerk Nash read Bill No. 1973 – An ordinance amending Chapter 6, Article III Section 6-65 of the Cuba City Code relating to the International Existing Building Codes. **Motion by Holt, seconded by Black, to approve the second reading of Bill No. 1973. Roll call vote: Copling -yes, Martin -yes, Black -yes, Holt - yes, Graddy – absent, Bouse – absent.** Mayor Leathers declared Bill No. 1973 becomes General Ordinance No. 1187 this 5<sup>th</sup> day of November 2020.

**Motion by Martin, seconded by Black, to have the second reading of Bill No. 1974 by caption only. Vote: Four ayes. Two absent.** City Clerk Nash read Bill No. 1974 – An ordinance amending Chapter 6, Article III section 6-65 of the Cuba City Code relating to the International Residential Code. **Motion by Holt, seconded by Black, to approve the second reading of Bill No. 1974. Roll call vote: Holt -yes, Black -yes, Martin -yes, Copling -yes, Graddy – absent, and Bouse – absent.** Mayor Leathers declared Bill No. 1974 becomes General Ordinance No. 1188 this 5<sup>th</sup> day of November 2020.

**Motion by Black, seconded by Martin, to have the second reading of Bill No 1975 by caption only. Vote: Four ayes. Two absent.** City Clerk Nash read Bill No. 1975 – An ordinance amending Chapter 6, Article III Section 6-65 of the Cuba City Code relating to the Energy Conservation Code. **Motion by Holt, seconded by Black, to approve the second reading of Bill No. 1975. Roll call vote: Copling -yes, Martin -yes, Black -yes, Holt -yes,**

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**Graddy -absent, and Bouse – absent.** Mayor Leathers declared Bill No. 1975 becomes General Ordinance No. 1189 this 5<sup>th</sup> day of November 2020.

**Motion by Martin, seconded by Black, to have the first reading of Bill No. 1976 by caption only. Vote: Four ayes. Two absent.** City Clerk Nash read Bill No. 1976 – An ordinance authorizing the Mayor of the City of Cuba, Missouri, on behalf of said city, to enter into a contract with AAA Tree Service for tree trimming services. **Motion by Holt, seconded by Black, to approve the first reading of Bill No. 1976. Roll call vote: Copling -yes, Martin -yes, Black -yes, Holt -yes, Graddy – absent, and Bouse – absent.** **Motion by Black, seconded by Holt, to have the second reading of Bill No. 1976 by caption only. Vote: Four ayes. Two absent.** City Clerk Nash read Bill No. 1976 a second time. **Motion by Black, seconded by Martin, to approve the second reading of Bill No. 1976. Roll call vote: Holt -yes, Black -yes, Martin – yes, Copling – yes, Graddy -absent, and Bouse – absent.** Mayor Leathers declared Bill No. 1976 becomes Special Ordinance No. 798 this 5<sup>th</sup> day of November 2020.

Mayor Leathers announced the passing of Alderman Graddy’s father-in-law.

Alderman Copling inquired on the Veteran’s Memorial. He would like to follow and use the capital improvement money if necessary. Alderman Martin stated that this was turned over to Mr. Callahan and Mr. Segoe as they now have the information and the forms. Mayor Leathers suggested that the Park Board may talk about this next fiscal year.

Alderman Copling stated that the city needs to think about putting in an Osage maintenance line item next year for the maintenance of the statues. Alderman Martin talked to FFA and they may partner with the city to maintain the wildflowers and grasses.

Alderman Martin thanked Craig Bouse and his crew for getting a hole in a building fixed up.

**Motion by Holt, seconded by Martin, to go into executive session pursuant to RSMo 1) legal action and 2) real estate. Roll call vote: Copling -yes, Martin -yes, Black -yes, Holt -yes, Graddy – absent, and Bouse – absent.**

Actions of executive session:

The Board of Aldermen met to discussion legal action and real estate and no final action was taken.

**Motion by Martin, seconded by Holt, to go back into open session. Roll call vote: Copling -yes, Martin -yes, Black -yes, Holt -yes, Graddy – absent, and Bouse – absent.**

**Motion by Black, seconded by Holt, to adjourn. Vote: Four ayes. Two absent.**

Christine Nash, City Clerk