

BILL NO. 2007

SPECIAL ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF CUBA, MISSOURI, ON BEHALF OF SAID CITY, TO ENTER INTO A CONTRACT WITH SPARKLE ADDICTS LLC FOR CLEANING SERVICES AT CERTAIN CITY BUILDINGS

WHEREAS, the Board of Aldermen of the City of Cuba, Missouri (City), has determined that it is in the best interests of the City to enter into a contract with Sparkle Addicts LLC for cleaning services at certain city buildings.

BE IT ORDAINED, by the Board of Aldermen of the City of Cuba, Missouri, as follows:

Section 1: The City of Cuba, Missouri, shall enter into a contract with Sparkle Addicts LLC. A copy of said agreement is attached hereto as Exhibit A.

Section 2: The Mayor is hereby authorized to execute the agreement on behalf of the City.

Section 3: This ordinance shall be in full force and effect from and after its passage and approval.

READ TWO TIMES AND PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF CUBA, MISSOURI, THIS ____ DAY OF _____, 2021.

CODY LEATHERS, MAYOR

Attest:

CHRISTINE NASH, CITY CLERK

(City Seal)

Approved this _____ day of _____, 2021.

CODY LEATHERS, MAYOR

Attest:

CHRISTINE NASH, CITY CLERK

(City Seal)

Approved as to the form.
WILLIAMS, ROBINSON, RIGLER & BUSCHJOST, P.C.

By: _____

Lance B. Thurman, #51214
901 North Pine Street, Fourth Floor
Post Office Box 47
Rolla, Missouri 65402
(573) 341-2266

ATTORNEYS FOR THE CITY OF CUBA, MISSOURI

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Alderman	Vote on First Reading On _____, 2021	Vote on Second Reading On _____, 2021
Kevin Copling		
Sam Black		
Vacant		
Warren Graddy		
Curtis Holt		
Jeff Bouse		

CONTRACT FOR CLEANING SERVICES

This contract is made between the City of Cuba (Client), and Sparkle Addicts LLC (Contractor). The Client desires to have cleaning services as described in Attachment A, at the various City locations of Cuba City Hall, Cuba Police Station, Cuba Visitor Center and Recklein Auditorium.

1. Client shall grant Contractor access to the city property and its surroundings during regular business hours and/or any other mutually agreeable times.
2. Contractor shall provide any, and all cleaning supplies needed to provide the services
3. Client shall pay the Contractor monthly. Contractor shall provide an invoice describing the location and date of the date of the service provided.
4. Services performed by Contractor are described in Attachment A.
5. Contractor shall begin services the week of July 5, 2021.
6. Contractor must be fully insured and be able to provide certificate of insurance prior to providing services.
7. Either party may terminate this agreement with written notice to the other party with 30-days notice. Any payment for services rendered owed by Client shall be due and payable at the time this agreement is terminated or mutually agreed upon. Contractor must return any keys to city facilities before final payment is made.

Cody Leathers, Mayor - Date

Contractor's Signature, Date

Contractor's printed Name

Contractor's Business Name

Attachment "A"

**CITY OF CUBA
CLEANING SPECIFICATIONS 2021**

City of Cuba cleaning specifications: all applicants must have their own insurance (including workers compensation) and cleaning supplies. Sealed bids marked CLEANING BID must be turned into Christine Nash at City Hall 202 N. Smith St by 4:00 on June 21, 2021. For questions, call 573-885-7432 or email at canash@ci.cuba.mo.us

City Hall – 202 N. Smith St - WEEKLY

- ✓ Sweep
- ✓ Mop
- ✓ Vacuum
- ✓ Dust
- ✓ Clean bathrooms – there are three
- ✓ Clean kitchen – clean and put away dishes; clean microwave, counters, stove, floor
- ✓ Empty all trashcans and replace with trash bag
- ✓ Wash windows on the entrance doors and all windowed interior doors
- ✓ Wash all other outside windows, council ceiling fans, and baseboards monthly

Police Station – 602 Franklin – WEEKLY

- ✓ Sweep
- ✓ Mop
- ✓ Vacuum
- ✓ Dust
- ✓ Clean bathrooms – there are six
- ✓ Clean kitchen – dishes, counters, microwave, stove, floor
- ✓ Empty all trashcans and replace with trash bag
- ✓ Wash windows on the entrance doors and all windowed interior doors
- ✓ Wash all other outside windows and baseboards monthly

Tourist Information Center – 71 Hwy P - WEEKLY

- ✓ Sweep
- ✓ Mop
- ✓ Vacuum
- ✓ Dust
- ✓ Clean bathrooms – there are two
- ✓ Clean kitchen area – counters, microwave, floor
- ✓ Wash windows on the entrance doors and all windowed interior door
- ✓ Wash all other outside windows, ceiling fans, and baseboard monthly

Recklein Auditorium – 304 N. Smith St. - MONTHLY

- ✓ Deep clean bathrooms – two bathrooms with several stalls
- ✓ Deep clean kitchen – all appliances
- ✓ Wash all windows
- ✓ Clean baseboards and railing