

**SPECIAL MEETING MINUTES**  
**BOARD OF ALDERMEN OF THE CITY OF CUBA, MISSOURI**  
**MONDAY – JUNE 13, 2022 – 6:00 P.M.**  
**CUBA CITY HALL COUNCIL ROOM**

Mayor Leathers called the meeting to order. Aldermen present: Kevin Copling, Dave Honea, Curtis Holt, Jeff Bouse. Aldermen absent: Sam Black and Warren Graddy. Interim Comptroller: Tonya Farace. Police Chief: Doug Shelton.

**Motion by Holt, seconded by Honea, to approve the agenda. All ayes. Black and Graddy absent.**

No bills to be paid.

Mayor Leathers stated that there are committee recommendations on the agenda that needed to be discussed for budget purposes as he would like to approve the budget at the June 21st meeting.

Farace stated that she would like to discuss the proposed budget and then discuss the recommendations. Farace stated there are some concerns regarding the electric fund and as there are restricted funds, some can be transferred in unrestricted for certain projects. Basically, there are no funds to transfer from electric. Holt asked if money can be transferred from the natural gas fund, Farace replied yes but not from the water fund.

Farace went thru each department fund giving recommendations.

Parks: Farace noted the cost of the pool repair and stated that there are many grants available and suggested looking into for future purposes and is willing to help.

Transportation Trust Tax: Farace will use what can be legally used to pay for.

Police Department: Farace noted the extras that were added to their budget were two new cars, computer software support, and that their repairs/maintenance was a little higher but not a lot to cut. Farace asked if the police department lost an employee, PC Shelton replied that a resignation was received today and is hoping they can be replaced. PC Shelton stated that the school won't be paying as much as previous with the SRO. Farace asked if both officers are going to be retained if there will be no contributions from the school and if so then they would be adding another officer salary. PC Shelton stated that a SRO salary should be budgeted and if anything is received from the school it would be extra money. Copling asked if the new cars were needed. PC Shelton stated yes, they are on a rotation and the repairs on the old ones would be just as much.

Emergency Preparedness: Small supplies were requested, nothing to cut.

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Mechanic Shop: There was \$15,000 requested for building repairs using \$5,000 for a concrete pad for the power washer. \$10,000 was cut from this budget.

Animal Control: Requested was an additional part time employee that was added but will be changed to just a summer help for 12 weeks instead of the whole year. Also, \$25,000 for the building.

Farace recommended putting a stay on hiring or construction projects for all departments except for safety reasons or a revenue making department.

Property Management: Farace stated an employee salary was not budgeted for this department. Mayor Leathers stated that there is currently nobody in this department due to a retirement and there are many duties needing done. Farace recommended defunding the property management department and adding to another revenue making department with an understanding of the job duties. It was not decided which department to add the position to.

Code Enforcement: Bob Baldwin is currently performing inspections, building permits, and misc jobs and Farace recommended to keep as is or contract him limiting the duties to just building permits cutting the cost.

Inventory (Public Works Director): Farace recommended the hiring freeze and stated that a lot needs to be fixed before hiring. Mayor Leather stated that he liked having a point person for council meetings, meeting with engineers, and a leader role but without he has spoke with more supervisors which was fine. Copling stated that the budget is not finished and could possibly hire at a later time. Farace recommends tabling the PWD position.

Court: Nothing

Grounds Department: Farace stated that a third summer help employee was not budgeted and will add \$5800.

Electric Department: Mayor Leathers stated that Andy Simpson and Trent Goudeau from the electric department have submitted their letter of resignation. This leaves a lineman and laborer position that will have to be filled. A list of negotiating demands were also submitted to keep employment, asking for higher salary and oncall rewards.

**Motion by Bouse, seconded by Copling, to accept the resignation of Andy Simpson with the last day of employment being June 24, 2022. All ayes. Black and Graddy absent.**

Copling suggested tabling the acceptance of Goudeau's resignation. Council agreed.

Farace stated that the salary schedule was made with a 5.9 percent cost of living adjustment (COLA) with some receiving more or less of a raise. There was discussion of some salaries and it was stated that

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if they start making changes not by the salary schedule then the entire thing would have to be redone or there is no use in having one. Farace recommended that if electric salaries are too low, then it could suggest the salary schedule be looked at and if surrounding towns are higher then there could be reason to raise them.

An additional lineman was requested for the electric budget and if that position is cut, it could help with raising the electric salaries. The additional lineman position is being cut.

Mayor Leathers stated that there were some projects scheduled on the five year plan. Farace stated the money can be used for these projects as long as not being taken from new revenue. Electric projects are being left in the budget.

Water Department: ARPA funds will be used for water/sewer projects. A trailer for the trackhoe was requested for \$15,000 but is being taken out. An additional employee was requested and is also being taken out.

Treatment Plant: Nothing

Sewer Department: Nothing

Street Department: It was discussed to possibly add an employee to this department for street duties and property management duties.

Pool: Farace recommended looking at grants for any additional work being done to the pool or parks. Farace recommended reducing the budget by \$50,000. The requested parking lot at Tangle Creek park of \$50,000 is being cut.

Airport: Farace stated the airport is close to being self funded. Money was transferred to match the grant.

Natural Gas: It was discussed to hire property management duties from the natural gas department, using the natural gas laborer salary. Council agreed to add to the budget.

Transportation Trust: Nothing

Tourism: Nothing

Capital Improvement Tax: Nothing

Salary Schedule: Council agreed to increase the starting salaries of all electric department positions by \$4/hour. Farace stated that the 5.9 percent COLA raise was applied.

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Administration: Farace stated that a comptroller is budgeted, but with a hiring freeze will need to be revisited. Farace is budgeted for 1000 hours and suggests a bookkeeper at some point to help with budget and staff at a later time, removing from the budget.

**Motion by Holt, seconded by Honea, to approve the road closure on NW Main to Buchanon for the BAM event. All ayes. Black and Graddy absent.**

**Motion by Copling, seconded by Holt, to approve the bill from ESA for \$3117.40. All ayes. Black and Graddy absent.**

**Motion by Honea, seconded by Holt, to accept the resignation of Josh Dunmire and advertise for an entry level officer. All ayes. Black and Graddy absent.**

Mayor Leathers announced a special meeting on June 21, 2022 at 5pm for budget discussion.

**Motion by Honea, seconded by Holt, to adjourn. All ayes. Black and Graddy absent.**

**Lainie Garbo, City Clerk**