

**REGULAR MEETING MINUTES**  
**BOARD OF ALDERMEN OF THE CITY OF CUBA, MISSOURI**  
**TUESDAY – AUGUST 16, 2022 – 6:00 P.M.**  
**CUBA CITY HALL COUNCIL ROOM**

Mayor Cody Leathers called the meeting to order. Aldermen present: Kevin Copling, Sam Black, Dave Honea, Warren Graddy, Curtis Holt, Jeff Bouse. Police Chief present: Doug Shelton. City Attorney present: Lance Thurman.

**Motion by Bouse, seconded by Holt, to approve the agenda. Vote: All ayes.**

**Citizens Participation:**

Cassie Martin addressed the council regarding the electrical issues during the Crawford County Fair. She stated that her camper was parked between the cattle and hog barn and plugged directly into the barn. Prior to the fair her camper worked great and then once the electrical issue and fire happened her campers air conditioner hasn't worked since as the compressor is fried. She does not feel she should have to pay the \$1800 in damages as the electrical issues were caused by the City of Cuba's electrical system. Mayor Leathers stated that there are required areas to plug into and are not allowed to plug into the buildings. Ms. Martin stated they were instructed by a fair representative as to where to park and plug in. Mayor Leathers referred to the ordinance with a liability waiver stating the city is not responsible and also stated that the city only provides the electric and park for the fair as stated in a contract. Mayor Leathers stated there is a limit of how many campers can be plugged into the electric grid and they were directed by a fair representative with too many plugged in so she may have to reach out to the fair board. Ms. Martin stated that she is not trying to make it a big deal, but doesn't feel she should be responsible for the damage as it is a lot of money and can't use the camper as there is no air conditioning. She stated she could make a claim on her personal insurance but that is still money out of her pocket. Genifer Cape, in audience, stated that there were some campers in that section that were instructed by the Fire Department to unplug and not to plug back in and some still did. Ms. Martin stated she was aware of that conversation and did not plug back in and went to get a generator, but the air conditioning still did not work. Thurman stated that the claim can be turned into the city's insurance for them to review and determine, but does not feel the city has any liability. Mayor Leathers stated the claim can be submitted and let the insurance decide the city's liability. Bouse asked if the Fair Board carries any liability insurance, Cape replied yes. Black stated that the Fair Board is aware that only some many campers can plug into the electric system and they keep doing it anyway. Ms. Martin stated that the blame has been placed on the City of Cuba. Mayor Leathers stated he is aware of the blame and that the City of Cuba only provides the park and the infrastructure that only supports approximately 50 campers and are currently working with the Park Board to upgrade the camping area. Ms. Martin stated that she was told by a city employee that the barn was vandalized and that is why the barn caught fire. Mayor Leathers stated that was considered, but also looked at all the fans, the grid, and the wifi for the cause and are working on the necessary upgrades. Ms. Martin asked how many camper plug in sites there are, Mayor Leathers replied 53 and Honea stated that there were a lot more that plugged in and piggy backing off of others. **Motion by Bouse, seconded by Holt, to submit an insurance claim on**

**Cassie Martin’s camper air conditioning, compressor. Vote: All ayes.** Mayor Leathers stated that once a response is received Ms. Martin will be notified.

**Motion by Bouse, seconded by Graddy, to approve the regular meeting minutes from August 2, 2022. Vote: All ayes.**

**Motion by Bouse, seconded by Graddy, to approve the bills to be paid. Vote: All ayes.**

**Electric Department:**

Mayor Leathers stated that there was an electric committee meeting August 15<sup>th</sup> and asked if there were any recommendations. Andy Simpson stated the meeting was a discussion about moving the power lines on the water tower for sand blasting. The job will be done internally in October/November.

Copling stated that his recommendation from the electric committee meeting is to transfer Randy Williams to the electric department. Copling stated that there was a previous electric committee meeting with Tonya Farace, Comptroller, and there is money in the budget. Mayor Leathers stated that at the previous council meeting it was voted no until there was further information regarding the salary, but with some discussion on the costs of projects it has been determined that adding a salary will not have any impact on the budget. Simpson stated that the bids for the double circuit project budgeted for this year came in lower and the project may not be started until the next fiscal year anyway. Holt asked if Williams will float between the two positions of electric and pre-treatment, Mayor Leathers stated he will maintain until a new pre-treatment coordinator is hired. **Motion by Copling, seconded by Bouse, to transfer Randy Williams to the electric department as a lineman. Roll call vote: Bouse-yes, Holt-yes, Graddy-yes, Honea-yes, Black-yes, Copling-yes.**

Simpson presented transformer bids to the council. Simpson asked the council to consider the bid from Midwest Electric Transformer Services due to availability. Simpson stated that Midwest can provide 2-25 KVA, 2-50 KVA, and 1-100 KVA in a couple of weeks, if purchasing from Sunbelt-Solomon they are at least 8 months out to receive.

Midwest Electric Transformer Service	Qty:5) 25 KVA	\$7235.00/transformer
	Qty:5) 50 KVA	\$8645.00/transformer
	Qty:2) 100 KVA	\$11,900.00/transformer
Sunbelt-Solomon	Qty:5) 25 KVA	\$5745.00/transformer
	Qty:5) 50 KVA	\$6045.00/transformer
	Qty:2) 100 KVA	\$6950/transformer

**Motion by Copling, seconded by Black, to approve the transformer bid from Midwest Electric Transformer Service due to availability. Roll call vote: Copling-yes, Black-yes, Honea-yes, Graddy-yes, Holt-yes, Bouse-yes.**

Simpson presented wire bids to the council. The bids are for 2500 feet of #2 underground primary 15KV wire. Simpson stated that Anixter, which is the cheapest, has the wire in stock.

Cape Electrical	\$8500.00
Harry Cooper	\$13,907.90 (bid was for \$5563.16/1000 ft)
Anixter	\$6325.00

**Motion by Black, seconded by Bouse, to approve the wire bid by Anixter for \$6325.00. Vote: All ayes.**

**Pretreatment committee recommendations:**

Mayor Leathers stated that the pretreatment coordinator is transferring to the electric department, but will keep up with the duties until the position is filled. There was a committee meeting prior to and Copling recommends posting the pretreatment coordinator position internally and externally as a full-time position. Mayor Leathers talked to Farace, Comptroller, and the money is in the budget but she is hesitant as the budget needs to be tightened up. Mayor Leathers stated that he wanted to look into combining the pretreatment coordinator and the treatment plant operator, but per Williams e under mandate to have a full-time pretreatment coordinator per the EPA. Copling stated the committee discussed combining, but is recommending a full-time employee. **Motion by Copling, seconded by Bouse, to advertise a full-time pretreatment coordinator position internally and externally until 4:00 p.m. on September 19, 2022.** Bouse questioned if they could get a confirmation of having to have a full-time coordinator while the ad is running. Thurman stated that the EPA will give a strong recommendation to have a full-time pretreatment coordinator and a treatment plant operator, agreeing with the decision. **Roll call vote: Bouse-yes, Holt-yes, Graddy-yes, Honea-yes, Black-yes, Copling-yes.** Mayor Leathers suggested setting a committee meeting to discuss applicants after September 19, 2022.

**James Barnett Way – street asphalt overlay bid:**

Mayor Leathers stated that Dennis Chandler, Street Department Supervisor, got two bids and they came in around \$129,000. Mayor Leathers just wanted to look into a cost and funding as it is not budgeted.

**Park and Recreation Board recommendations:**

Honea stated that they want to try and get two 50 KVA transformers ordered for Hood Park. There are two areas that need new transformers and believes the money is budgeted. **Motion by Honea, seconded by Bouse, to approve the purchase of 2 50 KVA transformers from Sunbelt Solomon for \$6045.00/each. Vote: All ayes.**

Genifer Cape, in audience, stated that she is involved in the electric discussions and feels they needs to better educate the community as they do not know or understand how Hood Park works. There are many organizations that have been broken into again and they all need to work together. She feels many want to throw darts at the Fair Board and committees and would like to see it stop by keeping all informed with better communication. Cape is in contact with Crawford Electric to check for cheaper prices on transformers to help out.

Honea stated there was discussion at the Park and Recreation meeting about raising the camping fees during the fair at Hood Park. Copling asked if the Fair Board agreed with this, and it was stated that they

were in agreement. **Motion by Honea, seconded by Graddy, to raise the camping fees to \$25/night. Vote: All ayes.**

Honea stated that campers won't be allowed to plug into the electric until the animals show up during the fair.

Honea stated that there was discussion of a possible camper pass policy to enter the fairgrounds. Mayor Leathers asked if the passes were for those with electric hook ups and generators. Honea stated the passes would be for all campers, but maybe color-coded passes for generator use and electric use. Maybe \$10 for generators, and \$25 for electric hook ups. Mayor Leathers suggested to present to the board once they have a set plan to pass.

Honea stated there was discussion of getting portable bathrooms at Hood Park for the soccer fields. They can get 2 portable bathrooms for 2 months and the cost is \$400. **Motion by Honea, seconded by Graddy, to approve portable bathrooms at Hood Park for 2 months. Vote: All ayes.**

**Police Chief report:**

PC Shelton gave an update on the nuisance reports.

PC Shelton stated that the kids police camp invoice from Great Circle is \$6783.00, is budgeted, and needs approval. **Motion by Bouse, seconded by Copling, to approve the invoice from Great Circle for \$6783.00. Vote: All ayes.**

PC Shelton stated that they got the estimate back on the damaged police vehicle and will be receiving an insurance check to repair so it does not have to be replaced. PC Shelton wanted to keep the council informed.

Honea stated that the Park and Recreation committee received the bid for plastering and adding swim lanes for the pool. Mayor Leathers stated that he spoke with Glen Shockley and he is finalizing some stuff to present, and will be coming soon. There are also some possible grants being looked into.

**Motion by Graddy, seconded by Holt, to have the first reading of Bill No. 2062 by caption only. Vote: All ayes.** Thurman read Bill No. 2062 – An ordinance establishing Chapter 5 Article IV Section 5-60, of the Cuba, Missouri, city code, establishing a prohibition of the feeding of feral cats by private citizens. **Motion by Graddy, seconded by Holt, to approve the first reading of Bill No. 2062. Roll call vote: Bouse-yes, Holt-yes, Graddy-yes, Honea-yes, Black-yes, Copling-yes. Motion by Graddy, seconded by Holt, to have the second reading of Bill No. 2062. Vote: All ayes.** Thurman read Bill No. 2062 a second time. **Motion by Graddy, seconded by Holt, to approve the second reading of Bill No. 2062. Roll call vote: Copling-yes, Black-yes, Honea-yes, Graddy-yes, Holt-yes, Bouse-yes.** Mayor Leathers declared that Bill No. 2062 becomes General Ordinance No. 1210 on this 16<sup>th</sup> day of August 2022.

**Motion by Honea, seconded by Black, to have the first reading of Bill No. 2063 by caption only. Vote: All ayes.** Thurman read Bill No. 2063 – An ordinance amending Section XXII. Vacations in the City of Cuba employee handbook to amend the timing on eligibility of vacation for new hires. **Motion by Bouse, seconded by Black, to approve the first reading of Bill No. 2063. Roll call vote: Bouse-yes, Holt-yes, Graddy-yes, Honea-yes, Black-yes, Copling-yes.**

Mayor Leathers stated that an employee reached out to him and to clear the issue, contacted Thurman for clarification. The original motion was for new and future hires to receive the vacation time. Bouse stated he wanted it for any employee that had worked less than a year to receive. Thurman stated that to change the employee handbook, it can't be for new and old employees, but for all hires and anyone within the first year. Copling also thinks any employees that have worked less than a year should get the time also.

**Motion by Bouse, seconded by Honea, to have the second reading of Bill No. 2063. Vote: All ayes.** Thurman read Bill No. 2063 a second time. **Motion by Holt, seconded by Graddy, to approve the second reading of Bill No. 2063. Roll call vote: Copling-yes, Black-yes, Honea-yes, Graddy-yes, Holt-yes, Bouse-yes.** Mayor Leathers declared Bill No. 2063 becomes General Ordinance 1211 on this 16<sup>th</sup> day of August 2022.

**Motion by Black, seconded by Holt, to have the first reading of Bill No. 2064 by caption only. Vote: All ayes.** Thurman read Bill No. 2064 – An ordinance amending Section XII overtime in the handbook for City of Cuba, Missouri employee handbook relating to overtime for the Police Department for the City of Cuba, Missouri. **Motion by Bouse, seconded by Graddy, to approve the first reading of Bill No. 2064. Roll call vote: Bouse-yes, Holt-yes, Graddy-yes, Honea-yes, Black-yes, Copling-yes. Motion by Graddy, seconded by Black, to have the second reading of Bill No. 2064. Vote: All ayes.** Thurman read Bill No. 2064 a second time. **Motion by Graddy, seconded by Black, to approve the second reading of Bill No. 2064. Roll call vote: Copling-yes, Black-yes, Honea-yes, Graddy-yes, Holt-yes, Bouse-yes.** Mayor Leathers declared that Bill No. 2064 becomes General Ordinance 1212 on this 16<sup>th</sup> day of August 2022.

**Motion by Bouse, seconded by Graddy, to have the first reading of Bill No. 2065 by caption only. Vote: All ayes.** Thurman read Bill No. 2065 – An ordinance authorizing the Mayor of the City of Cuba, Missouri, on behalf of said city, to enter into an agreement with University of Central Missouri and Missouri Highways and Transportation Commission to accept a grant for DWI Enforcement for Abuse and Lose Program in 2022. **Motion by Bouse, seconded by Holt, to approve the first reading of Bill No. 2065. Roll call vote: Bouse-yes, Holt-yes, Graddy-yes, Honea-yes, Black-yes, Copling-yes. Motion by Bouse, seconded by Graddy, to have the second reading of Bill No. 2065. Vote: All ayes.** Thurman read Bill No. 2065 a second time. **Motion by Bouse, seconded by Graddy, to approve the second reading of Bill No. 2065. Roll call vote: Copling-yes, Black-yes, Honea-yes, Graddy-yes, Holt-yes, Bouse-yes.** Mayor Leathers declared Bill No. 2065 becomes Special Ordinance 860 on the 16<sup>th</sup> day of August 2022.

Mayor Leathers stated that the two job postings are due on August 22, 2022 at 4:00 p.m. and recommends for those committees to set a meeting to discuss. Mayor Leathers called a special council

meeting on August 23, 2022 at 6:00 p.m. for police department, street department, and grounds/maintenance department recommendations.

Copling announced to the council that he is putting a plan together and is going to go out for some bids.

Honea asked Neff what is going on with some of the cameras. Neff stated that one is out and is working on the problem.

Graddy asked Missy Mullally and PC Shelton how they will police the feral cat ordinance. Mullally is going to talk to the prosecutor to discuss the fines and then write tickets. They are aware of certain locations allowing this and are aware it will not be ease at first. Mullally asked for suggestions. Thurman advised talking to the prosecutor for what kind of evidence needed. Bouse asked what will be done with the cats not allowed to feed, not certain. Mayor Leathers stated that hopefully this ordinance will have some teeth to it to keep people accountable. Mullally stated that the ordinance does say if people ar feeding the feral cats then they could be responsible and required to pay to euthanize, but they will adopt them out if possible.

Bouse stated that he spoke with the Cuba Food Pantry and they are looking for property and locations for a bigger facility. Mayor Leathers stated that there are some private individuals also helping to find a solution. Bouse asked about the city owned lot in the Industrial Court and if it can be donated. Black feels the location should be walkable. Mayor Leathers does not know the layout of the land. Bouse asked about the property next to Grey Eagle Distributing but Mayor Leathers feels it has to make sense for the city and could prohibit further use.

Thurman gave an update on the Shenandoah water project. Eva Thorpe, her legal counsel, the engineer, and Thurman himself met a couple of weeks ago and Thurman is asking for permission from the council to address some of their concerns. They would like to move the point of where water is moving and there are some boxes that were thought to be connected but are not. These are not substantial changes, but will help. **Motion by Graddy, seconded by Honea, to approve Lance Thurman to contact Cameron Schweiss with Archer-Elgin Engineer with some project changes and cost. Vote: All ayes.**

**Motion by Graddy, seconded by Honea, to adjourn. Vote: All ayes.**

**Lainie Garbo, City Clerk**