

**REGULAR MEETING MINUTES
BOARD OF ALDERMEN OF THE CITY OF CUBA, MISSOURI
TUESDAY – MARCH 7, 2023 – 6:00 P.M.
CUBA CITY HALL COUNCIL ROOM**

Mayor Cody Leathers called the meeting to order. Aldermen present: Kevin Copling, Dave Honea, Debbie Martin, Warren Graddy, Curtis Holt, Jeff Bouse. Police Chief present: Doug Shelton. City Attorney present: Lance Thurman.

Motion by Honea, seconded by Holt, to approve the agenda. Vote: All ayes.

Citizens Participation:

Genifer Cape announced Race to the Rocker and it being their 15th anniversary on March 25, 2023 encouraging all to attend. Mrs. Cape asked if city employees could help put up a large tent at the end of the race being out of city limits. **Motion by Honea, seconded by Holt, to allow city employees setting up a tent at the finish location of the race. Vote: All ayes.**

Motion by Graddy, seconded by Holt, to approve the regular meeting minutes from February 21, 2023. Vote: All ayes. Martin and Honea abstain.

Motion by Martin, seconded by Graddy, to approve the bills to be paid. Vote: All ayes.

BlueBit contract: Mayor Leathers stated that BlueBit who currently has a contract with the city is requesting to install a 6x6 concrete pad and a 3x3 equipment cabinet near the wellhouse at 321 Enterprise Drive at their expense. They have spoke with Glen Shockley, water supervisor, and there are no issues. This is stated in the contract, but the council does still have to approve. **Motion by Bouse, seconded by Graddy, to approve the concrete pad and equipment pad at BlueBit's expense. Vote: All ayes.**

Robust/Cuban Revitalization incentive: Mayor Leathers stated that Robust/Cuban Revitalization have submitted their application for the utility incentive. If approved, they will begin the 12 month waiting period. Copling asked what services it includes and electric, water, and sewer are included. **Motion by Honea, seconded by Graddy, to approve Robust/Cuban Revitalization for the utility incentive program that will be in effect in 12 months. Vote: All ayes.**

Municipal Judge: Thurman stated that there were no candidates that signed up for Municipal Judge. It is required that one is an attorney and lives in city limits to apply. The position is currently being filled by Kara Brashear and she is interested in continuing. Thurman stated that the Mayor will need to make an appointment to fill the vacant position and does recommend Brashear. Mayor Leathers stated that he does have the interest in appointing Brashear. **Motion by Bouse, seconded by Graddy, to approve the Mayor appointment of Kara Brashear as Municipal Judge. Vote: All ayes.**

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Firework bids: Mayor Leathers stated that there was one bid received and it is for 3 years.

Showtime Pyrotechnics	2023	\$21,500
	2024	\$23,000
	2025	\$24,500

The show date will be July 3rd of every year.

Motion by Graddy, seconded by Honea, to approve the firework bid from Showtime Pyrotechnics for a 3 year contract. Vote: All ayes.

Employee leave of absence: Mayor Leathers stated that an employee reached out regarding additional time off and there is nothing currently in the handbook or a policy prohibiting. As he does think there needs to be a policy because it is not in the city's best interest to start this, it does not exist currently. Dawn Gregory, Public Works, would like to plan a trip and does not have sufficient time to take off and does understand it would have to be a leave of absence for the time she does not have. The trip will require 6 actual work days, but does have some time to use against that as of now. Honea asked if an employee accrues benefits if on a leave of absence. Martin asked if the holiday time would be given since the day before and after are not being worked. Clerk Garbo stated that many employees take the days before and after a holiday and still get the time and that would be unfair. Martin and Honea stated it is nothing personal, but a policy is needed. Mayor Leathers stated that regardless of what it is being called, its time off and not being paid for it. Mayor Leathers stated again that there needs to be a policy of some sort, or even a process that gives plenty of notice starting with the supervisor, the committee, then the council but it will be discussed at a later time. There was discussion as to how much time is needed off with approval with the time had. Clerk Garbo suggested approving up to 6 days as a precautionary in case the current time is used before then. **Motion by Copling, seconded by Bouse, to approve up to 6 days unpaid time off during June 29, 2023 – July 7, 2023. Roll call vote: Copling-yes, Martin-no, Honea-no, Graddy-yes, Holt-yes, Bouse-yes.**

Street Department – laborer position: Graddy stated that the job posting has closed and there was not a committee meeting, but has spoke with Bill Dotson, Street Supervisor, and at this point they are not going to make any changes. Ben Weber, Pretreatment, has agreed to help the street department out while not working on pretreatment. Graddy stated that the reason is due to a new budget coming up and no comptroller and a tossed around idea of a Public Works Director. Dotson and Weber have agreed to work it out and if things get too busy in the street department then it will be addressed again. Mayor Leathers asked Weber, in audience, if he agreed with this and he replied yes. Graddy stated that he appreciated both Dotson and Weber.

EOC Director report: Rodney Neff announced that all sirens worked during the monthly siren test.

Neff stated that he conducted and Emergency Operations Region meeting and it was very educational.

Neff stated that they are having some problems with the cameras at the airport and will talk with Wave Internet. Neff thinks some cameras are about to quit and is looking for bids on new camera systems and

will have for the next meeting. Holt asked that he look at some of the best systems. Neff will also look into some grants to help with the cost.

Police committee recommendation – UTV/ATV permits: PC Shelton stated that the permits will pertain to UTV and ROHV, no ATV. PC Shelton stated that the police committee met on February 15, 2023 and would like to recommend some changes to the permit inspection (attached form shows changes also).

- Leaving the liability insurance with minimum of \$100,000 coverage
- Removing-Vehicle less than 63 inches wide
- Removing-Vehicle less than 1850 lbs unladen dry weight
- Removing-Rotating amber light attached
- Removing-Red or orange safety flag that is visible at least 72 inches above the ground
- Adding/revising-Headlights, tail lights, and brake lights for use of vehicle
- Emphasized-Safety seat belts for the capacity of driver and passengers
- Keeping the same-\$25.00 permit payment

The liability insurance is being left at \$100,000 coverage and Mayor Leathers asked if that is what is required for a side by side. Thurman stated that a car has to have \$25,000. Mayor Leathers stated that when looking it up, it reads as a side by side has three coverages of \$25,000, \$50,000, \$25,000 that total the \$100,000 and questioned it. Honea gave his reasons for leaving the \$100,000 liability insurance. Martin asked to be reminded of where they side by sides are allowed to drive. It was stated that state numbered roads can't be drove on, and even if there is another street name the state one trumps it. Honea stated that it needs to be enforced if on a state road. Mayor Leathers stated that the law has to be obeyed if riding on city streets. Honea stated that according to the ordinance there is a \$500 fine for breaking the law since they are not licensed vehicles. PC Shelton stated they will have a new policy on how to handle the permits and rules and regulations and that should help enforce. Martin asked how long the permits are good for, it was answered one year. Copling doesn't like the \$100,000 liability insurance and asked if the city could require more than the state allows. Mayor Leathers replied yes because the city is the one allowing the side by sides, or they can just avoid it all and not allow side by sides. **Motion by Bouse, seconded by Honea, to approve the police committee recommendations to change the UTV/ROHV permit inspection criteria. Roll call vote: Bouse-yes, Holt-yes, Graddy-yes, Honea-yes, Martin-yes, Copling-yes.**

Mayor Leathers stated just so all have the understanding that one can only cross Highway 19 and Highway 66 as it is the law and will be enforced. Copling asked about the parade and Mayor Leathers stated that the city can still give permission for an event like that.

Honea stated to PC Shelton that he has heard an officer and deputy say that they will not follow or enforce the side by side rules and that will not be tolerated. PC Shelton understands.

Motion by Graddy, seconded b Holt, to have the first reading of Bill No. 2086 by caption only. Vote: All ayes. Thurman read Bill No. 2086 – An ordinance authorizing the Mayor of the City of Cuba, Missouri, on behalf of said city, to enter into an agreement with University of Central Missouri and Missouri Highways and Transportation commission to accept a grant for the Youth Seatbelt Enforcement Campaign. **Motion by Martin, seconded by Honea, to approve the first reading of Bill No. 2086. Roll**

call vote: Copling-yes, Martin-yes, Honea-yes, Graddy-yes, Holt-yes, Bouse-yes. Motion by Honea, seconded by Graddy, to have the second reading of Bill No. 2086. Vote: All ayes. Thurman read Bill No. 2086 a second time. **Motion by Graddy, seconded by Holt, to approve the second reading of Bill No. 2086. Roll call vote: Bouse-yes, Holt-yes, Graddy-yes, Honea-yes, Martin-yes, Copling-yes.** Mayor Leathers declared that Bill No. 2086 becomes Special Ordinance 871 on this 7th day of March 2023.

Mayor Leathers stated that a letter was received from John Heintz volunteering for a Prairie 4-H club community service project that would consist of washing, caulking, staining, and replacing the logs at the football/soccer pavilion in Hood Park. He would be providing the labor and the log replacement would be donated by Bosse Construction Services, LLC and the City of Cuba would have to provide the stain and caulk. Mayor Leathers asked Thurman if there were any legal problems with this service, Thurman replied no. **Motion by Graddy, seconded by Martin, to allow John Heintz to volunteer the community service work and the City of Cuba to purchase and provide the stain and caulk. Vote: All ayes.**

Martin stated that she received some concerns about the retention project. Mayor Leathers stated that there is a meeting scheduled with Thurman, Cameron Schweiss, and the property owners to discuss and has assured no work will be conducted before then.

Honea stated that he has done a risk assessment at Hood Park and Andy Simpson, Electric Supervisor, had a lighting expert for how many lights and poles needed. Honea is getting 2 engineering firm bids security camera systems and how many cameras will be needed.

Honea stated that himself and a group from the fair board looked at the barns in Hood Park and Genifer Cape, in audience, suggested instead of rewiring them and them possible being vandalized again, hanging string lights and drooping cords for fair use, this way there are no lights or wires to be stolen. Mayor Leathers stated that they would need to get together and get a plan with prices. The first year would be a learning year for the placement of the hooks, but the following year should be better. Honea recommended putting any wire needed in conduit. Holt is hopeful that a new camera system will help with vandalism. PC Shelton stated the he also met with the fair board group and suggested putting up sliders for the windows and doors to help avoid vandalism.

Honea stated that he has located a good spot with all utility services for a host camper it would just need a concrete pad. Will keep the council updated.

Genifer Cape, in audience, asked and recommended the culver/tunnel by the pond in Hood Park be checked often as there are apparently people living there.

Genifer Cape, in audience, stated that there are still a lot of lights hanging in the arena area and asked if someone can take them down. Jerry Montgomery stated that he had contacted someone numerous times regarding the lights and nothing was done. Mayor Leathers asked if a bucket truck is needed and it is unknown at this time if one will fit, but will request the help so the lights are not lost or stolen.

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Mayor Leathers stated that the city needs to protect the investments at Hood Park. Some ideas were discussed regarding the gates, if an electronic gate would help, better security and others but not sure what will help as there could be no winning. The last vandalisms were carried out on foot.

Holt stated that he had been made aware of a problem at the Medows Subdivision with semi-trucks not reading the signs and missing Interstate 44. Some have tried to turn around in the subdivision and are tearing up the yards while leaving ruts. Mayor Leathers stated that unfortunately there is not much the city can help with and encouraged the home owners to use their security to check for the truck owners.

Bouse stated that he spoke with an employee at the Visitor Center and during the winter hours she will sometimes close early due to it being dark and not feeling safe. The parking lot is not lit well and would like to see better lighting. Bouse asked if the city could install more street lights. Mayor Leathers stated that would be fine if MoDot will allow as that is their commuter lot. Honea thinks that MoDot has specifications that have to be followed. Bouse would also like to see more patrolling at the commuter lot.

Mayor Leathers stated that he had been made aware of the roof at the 4H building leaking. Jerry Montgomery, in audience, stated that some of the city crews got up on the roof last year and tried to help with caulking and new screws but it is still leaking. Bill Dotson, in audience, stated that a roofer will need to look at it. Mayor Leathers asked Thurman if they could contact a roofer or if it needs to be advertised and Thurman replied yes, they can contact a roofer as it is an emergency. Mayor Leathers asked Montgomery to contact a roofer and then bring back to the council.

Clerk Garbo stated that Jerry Montgomery, Grounds Supervisor, is requesting 2 part time summer helpers and would like approval to advertise. **Motion by Graddy, seconded by Martin, to advertise for 2 part time summer employees for the grounds department. Vote: All ayes.**

Mayor Leathers announced the next council meeting on March 21, 2023. The following meeting will be Thursday April 7, 2023 due to elections and to wrap up any committee meetings needed.

Motion by Graddy, seconded by Honea, to adjourn. Vote: All ayes.

Lainie Garbo, City Clerk

UTILITY VEHICLE PERMIT INSPECTION
TO BE COMPLETED BY CUBA POLICE DEPT.

Name: _____

Address: _____

*66
W. Washington*

19

*66
E Washington*

CHECK AT LEAST ONE (OR BOTH IF APPLIES)

- Missouri Drivers License ---- Copy attached
- Proof of Disability by licensed physician ---- Copy attached

INSURANCE

- Liability insurance with minimum of 100,000.00 coverage ---- Copy attached

VERIFICATION OF SAFETY AND SIZE OF VEHICLE

- ~~Vehicle less than 63 inches wide~~
- ~~Vehicle less than 1850lbs unladen dry weight~~
- ~~Rotating amber light attached~~
- Reflective triangle on rear of vehicle
- ~~Red or Orange safety flag that is visible at least 72 inches above the ground~~
and brake lights
- Headlights and tail lights for use of vehicle ~~after sunset till 1/2 hr before sunrise~~
- Safety seat belts for the capacity of driver and passengers
- Copy of ordinance given to owner of vehicle

Signature of Officer inspecting ---- DATE

Printed name of officer

Signature of applicant --- DATE

Take Verified information to Cuba City Hall, 202 N. Smith st, Cuba, Mo. For permit payment

- \$25.00 payment received - _____
Payment type

Keep same

FINAL PERMIT APPROVED BY: _____

City Hall Personnel

DATE

Put Fully executed permit in clove box and permit sticker visibly on front window or post